



**FIRE DISTRICT #1 JOHNSON COUNTY**  
**33364 W. 191st St.**  
**Edgerton, KS 66021**

**MINUTES -- Board of Directors Monthly Meeting**  
**33364 W. 191st St - Edgerton, KS**  
**April 9, 2024, at 7:00**

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Chairman Dave Drovetta.

**The following staff members were present and signed in:**

Fire Chief Trig Morley	Deputy Chief Colby Stanchfield
Division Chief Brad Ralston	Battalion Chief Jerame Frank
Firefighter Personnel	Ashley Smith, Administrative Services

**The following guests were present:**

Shirley Allenbrand, Johnson County 6th District Commissioner  
Jim Francis, Johnson County Fire Services Administrator  
J. Paul Davis, Johnson County Director/EMS Chief  
Dan Bukaty, President, Property & Casualty, Bukaty Companies  
Lynne Hermansen, Gardner News

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER - ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Vice Chair	Absent
Mike Casey	Absent
David Drovetta	Present
Keith Johnson	Present
Brian Walker	Present

**APPROVAL OF AGENDA**

The meeting agenda was distributed by Chairman Dave Drovetta. Board Secretary/Treasurer Keith Johnson moved to approve the agenda as written. Board member Brian Walker seconded the motion. All present board members voted in favor; the motion carried 3-0.

**III. PUBLIC COMMENTS**

Chairman Dave Drovetta stated that members of the public are welcome to make comments about matters or items on the agenda that are not part of a public meeting. Public members are asked to keep their comments to three minutes. No action will be taken.

No public comments.

#### **IV. APPROVAL OF MINUTES**

##### a. March 12, 2024, Board Meeting Minutes

Board Member Brian Walker moved to approve the March 12, 2024 Board meeting minutes. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 3-0.

##### b. April 2, 2024, Work Session Minutes

Board Member Brian Walker moved to approve the April 2, 2024, Work Session minutes. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 3-0.

#### **V. FINANCIAL REPORT**

##### a. March 2024 Financial Report

Chief Stanchfield gave the March 2024 Financial Report. The Fire District budget is about 4.6% under budget overall. Investments are accruing interest. The Fire District received payment for the 2023 Garmin Air Show. Board Secretary/Treasurer Keith Johnson moved to approve the March 2024 Financial Report. Board Member Brian Walker seconded the motion. All present board members voted in favor; the motion carried 3-0.

#### **VI. OLD BUSINESS**

##### a. Fire Chief Report

The Fire District responded to 396 calls in March.

Chief Morley and Fire Medic Dunham attended the runway safety action team meeting. It is an FAA requirement.

Captain Kramer and Firefighter Dilda provided heat emergency training for BNSF.

Firefighters Kirk, Dextraze and Gibson provided CPR training to the New Century Airport.

On March 20th, the Financial Management and Administration team met with Fire District #1 staff to discuss the shared services proposal. A follow up meeting is scheduled for Wednesday, April 17th.

Olathe Fire Department requested coverage for one of their stations for an employee event. Fire District #1 provided the coverage. Olathe Fire District also covered Fire District #1 so that staff were able to attend a retirement celebration for Firefighter Rodney Kurtz.

The CERT team was visited by Warren Sears of KCTV5. The team discussed weather awareness and preparedness.

Chiefs Hudspeth and Russell went to Pierce for the final inspection on the Quint 84.

Chief Morley participated in Leadership Gardner for education day. The day was split between GEHS and JCCC to learn about the education system.

Chief Stanchfield assisted in the Ottawa Fire Chief hiring process.

1-800-Board-Up provided training to crews in March. The company secures structures after fires for property owners.

Chiefs Morley and Stanchfield attended a collaborative fire district meeting at Central Jackson County to discuss health care options for multiple Fire Districts.

With Firefighter Kurtz's retirement and the opening of another position, the Fire District conducted a hiring process. Two candidates were offered conditional job offers. The target start date is in May.

April 15th through 17th, annual hose testing was conducted on all fire hoses in the district.

Firefighters attended STREAM night at Gardner Elementary. Crews were able to show their equipment and the kids were able to check out the trucks.

Explore Gardner was an event in town that several businesses participated in. Station #82 was one of the stops on the tour.

On Saturday, April 6th, the Johnson County Wildland Task Force was deployed to Riley and Pottawatomie counties. The task force included Shawnee City Fire Department, Olathe Fire Department, Fire District #1 and Northwest Consolidated Fire District. Five brush trucks were deployed. As of Tuesday, April 9th, crews were on their way home.

#### Upcoming Fire District #1 Events:

April 18th, BNSF will be at Station 81 for first aid training with Captain Jeffrey, Captain Kramer, and Firefighters Dilda.

April 18th, CERT will be at Station 81 working with the American Red Cross for shelter staff training.

April 23-25th, Ottawa Coop will conduct training about anhydrous ammonia for crews.

April 24th, Leadership Gardner is participating in regionalism day.

April 26th, Edgerton Elementary is hosting family night and crews will participate.

April 28th, Battle of the Blood will be held at Gardner Police Department, as a blood drive for local agencies.

May 7th, Leadership Gardner is participating in health and social services day.

May 9- 10th, Aerial testing will be conducted by STI.

May 13-17th, Chief Morley will attend the Emergency Management Institute for disaster scenario training.

May 15-17th, Chiefs Davis and Russell will be flying to Wisconsin to do the final engine inspection.

No action taken.

#### b. Discuss Fire District #2 Contract

Chief Francis met with Chief Morley and Chief Stanchfield to review personnel cost expectations for the next year's agreement. The increase in workman's compensation and healthcare will impact the contract cost. No action taken.

**Declaration: If there are any board members with any conflict or has had any communication that could influence their impartiality, please state it at this time.**

## **VII. CONSENT AGENDA**

- a. Consider approval of Administrative Policy 99.01 Equal Employment Opportunity
- b. Consider approval of Administrative Policy 99.02 Sexual and Other Harassment
- c. Consider approval of Administrative Policy 99.03 Drug and Alcohol Use
- d. Consider approval of Administrative Policy 99.04 Smoking and Tobacco Use at Work

Board member Brian Walker moved to approve the Consent Agenda. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 3-0.

## **VIII. NEW BUSINESS**

- a. Consider approval of the 2024-2025 Workman's Compensation insurance renewal.

President of Bukaty Companies, Dan Bukaty presented the 2024-2025 renewal. There was a 42% increase. Due to increased wages and mod factors, the Fire District will have a higher premium.

Board member Brian Walker moved to approve the 2024-2025 Workman's Compensation insurance renewal with Benchmark Insurance Company as presented. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 3-0.

- b. Consider approval of the 2024-2025 Property and Casualty insurance renewal.

The Property and Casualty insurance renewal was presented with a \$11,817.55 increase. The increase is due to inflation factors as well as network and privacy security that was previously included in the premium.

Board Secretary/Treasurer Keith Johnson moved to approve the 2024-2025 Property and Casualty insurance renewal with McNeil & Co. as presented. Board member Brian Walker seconded the motion. All present board members voted in favor of the motion; the motion carried 3-0.

- c. Consider changing the date of the May Board Meeting.

Board member Brian Walker moved to change the May meeting for Fire District #1 Board of Directors to Tuesday, May 7th, 2024 at 7:00 pm. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 3-0.

## **IX. ADJOURNMENT**

Board member Brian Walker moved to adjourn the meeting. Board Secretary/Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 3-0.

The meeting was adjourned at 7:41 pm.

**ATTEST:**

**Respectfully submitted by:**

**FIRE DISTRICT #1 JOHNSON COUNTY**

\_\_\_\_\_  
Ashley Smith, Administrative Services  
Recording Secretary

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Trig Morley, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 7th day of May 2024.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 JOHNSON COUNTY**